



## TOWN OF SILT PARK & FIELD RESERVATION FORM

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Purpose of The Rental (Include Organization): \_\_\_\_\_

<b>X</b>	<b>Athletic Fields</b>	<b>X</b>	<b>Picnic Shelters/ Pavilion</b>
	Roy Moore Athletic Field		Community Park
	Stoney Ridge Athletic Field <b>WITH</b> Lights		Veteran's Park SW Shelter & Gazebo
	Stoney Ridge Athletic Field <b>W/OUT</b> Lights		Veteran's Park NE Shelter
	Flying Eagle Upper Athletic Field		Flying Eagle
	Flying Eagle Lower Athletic Field		Island Park
			Scherar Park
			Silt River Preserve
			Stoney Ridge Pavilion Rental <b>With</b> Green Room
			Stoney Ridge Pavilion Rental <b>Without</b> Green Room

*\*Please Make Sure Rental Times Include Set-Up and Clean-Up\**

### Individual Picnic Shelter / Pavilion Rentals

Individual Rental Date: \_\_\_\_\_ Rental Time: \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

### Athletic Field Rentals

Athletic Rental Time Frame (example- March-May): \_\_\_\_\_

Day of the Week: \_\_\_\_\_ Rental Time: \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

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Day of the Week: \_\_\_\_\_ Rental Time: \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

### **Rental Fees:**

- Rental Fees
  - Picnic Shelter Only- \$50 per 4-hour event
- All Rentals Require a \$200 Deposit, which will not be cashed, unless there is an incident, at which point, the damage will be assessed and communicated with the renter.
- Each rental has a maximum time of 4 hours allotted per rental, unless the Town determines a longer period of time is warranted. An extended time will be charged an additional rental fee.
- All rental times must include set-up and clean-up times.
- The Pavilion and Green Room have an hourly rate of \$50, with no minimum time required.
- A deposit of \$500 is required for each the pavilion and the green room rental. This deposit will be accepted in the form of cash, or a separate check. The deposit check will not be cashed, as long as the rental are left clean with no damage. If the rental requires a Town employee to fix or clean the rental, the deposit will not be returned.
- Baseball Lights have an hourly rate of \$25, with a minimum of 1 hour. Payment is required at the time of scheduling.

### **Rental Policies:**

- Rental Payments must be made prior to rental of any Town Property.
- All rentals are expected to be cleaned and undamaged.
- Please notify the Town of any maintenance issue, related to the Town Property rented.
- No smoking on Town Property, this includes, but is not limited to cigarettes, cigars and marijuana.
- Alcohol must be limited to malt beverages and wine, unless allowed by the Town per special arrangement or approval of a liquor license.
- Renters must include Set-Up and Clean-Up time in their scheduled rental.
- It is the responsibility of the renter, to make sure all equipment and attending individuals vacate the premises of the rental, when the allotted time is over. Failure to do so, will result in the loss of privilege to rent another Town Property.
- Trash is required to be disposed of in proper receptacles.
- All vehicles need to park in designated parking spots. Vehicles can temporarily pull up closer to the field to unload equipment, then must return to a designated parking location. No vehicles are allowed to drive on the grass or fields.

- The Town requires adherence to all Municipal and State Laws, Park and Field Rental Forms and Policies, Town Property Rules and Regulations, for each individual rental.
- Proof of insurance needs to be submitted for sports activities, bouncy houses and any other activities the Town deems necessary.
- The Town expects good behavior/sportsmanship during events and activities, throughout the whole duration of the rental.
- Loud amplified music will only be played between the hours of 10am-10pm with noise decibel of above 50.
- Any violation of these rules will result in a citation from the Silt Police Department, with a resulting fine of, up to \$1,000 per violation.

**Proof Of Insurance:**

Proof of liability insurance is required for all the following renters:

- All Sports Activities/Leagues
- Events that will include accident prone equipment, such as bouncy houses and trampolines.

**Indemnification:**

The Town shall not be held responsible for any injuries and/or losses, which occur on Town Property to any member of the lessee organization or it’s guests, including but not limited to, participants, coaches, parents, spectators, and attendees. The lessee organization/individual shall assume full responsibility for liability in case of accident and shall indemnify and hold harmless the Town of Silt, Town Staff, the Board of Trustees, and any other volunteer or employee working for the benefit of the Town from any obligation, liability, cost or expense that may arise during, or be in any way caused by such use or occupancy.

I understand that by signing below, I commit to adhere to the rules listed in this rental agreement, and to all applicable Municipal and State laws during my rental and reservation of the Town Property listed above. Any violation will result in the immediate termination of this lease, forfeiture of fees paid, and my right to rent any Town Property in the future. I understand that times for games may vary, but that these rules and regulations are in effect the entire time before, during, and after the game is in progress while participants, coaches, parents, and attendees are present. I further understand that by signing below, I commit myself and/or my organization to cleaning up the Town Property to its original condition. This cleanup includes picking up trash from attendees and participants of the event. I agree to the indemnification clause, and will not hold the Town liable for any occurrences. I am signing this agreement on my own free will, and have authority to do so.

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_